



## SR Financial Director

The SR Financial Director must have construction experience either through Project Management, Engineering or having worked for a Construction company in a similar Finance role. They must understand how construction projects flow; concept through completion. You will partner with business unit leaders to develop and implement key reporting metrics for projects, monitoring KPIs, performing trend analysis, leading ad hoc business requests, and driving, maintaining data integrity and continuity. Provide leadership, technical construction experience and market specific insight to ensure the best possible outcomes for projects.

Success will be based on achieving timely delivery of reporting metrics with actionable information for Construction. This position reports to the Vice President of Finance.

### **Essential Duties & Responsibilities**

- Manage the day to day activities of a redevelopment/construction project including all scheduling, budget updates, contracting, quality control, design modifications, permitting, and coordination with leasing and tenant coordination.
- Become familiar with project estimates and work with Construction, Manufacturing, and Materials on establishing initial estimation costs at completion after Estimation and Construction hand-off meetings.
- Collaborate with heads of management and leasing to create proformas for internal review for potential redevelopment opportunities, with a particular focus on the overall direct costs associated with the project.
- Prepare, obtain approval of, and monitor construction budgets inclusive of related soft costs; oversee and identify budget revisions.
- Develop and manage the project schedule and provide detailed regular updates to the project team to ensure project remains on track.
- Prepare monthly cost projections and project status reporting.
- Partner with Construction to complete projects below assigned budget, and continuously seek ways to reduce construction cost
- Provide methods and means to support self-perform labor management and evaluating opportunities to reduce costs, or improve efficiency, through continuous improvement activities and achieving targets for their functional areas.

- Prepare requests for proposals; obtain and review proposals and provide recommendations for approval.
- Approves change orders or negotiate changes with contractors.
- Review draw requests and approve invoices for payment.
- Coordinate efforts with local mall teams to ensure project proceeds smoothly with keeping the distraction to the mall to a minimum.
- Coordinate subcontractor when project scopes allow, eliminating the need for a general contractor.
- Identify potential redevelopment opportunities within the existing portfolio.
- Other duties as assigned by management.

### **Required Skills & Experience**

- A minimum of 5+ years of experience in either commercial or multi-family construction.
- Bachelor's degree Engineering, Construction, or Equivalent, MBA required
- Skilled in project management software.
- Prior experience with a global organization involving cross-regional team collaboration a plus
- Must have technical knowledge, scheduling and organizational skills.
- Excellent verbal, written and facilitation skills; including the ability to influence, negotiate and explain complex processes to clients and staff.
- Must be driven towards meeting deadlines.
- Strong leadership skills are required.
- Ability to thrive in a fast-paced, demanding and dynamic work environment.
- Willingness to mentor and coach others.
- Candidate must be willing and able to approach problem solving in unique ways.
- Demonstrated commitment to diversity, learning and successfully working in multicultural environments

### **How to Apply**

If you are interested in applying for this opportunity please visit **Booth 19** at the Hire Canada Job Fair & Training Expo on **Wednesday, December 5, 2018** at the **Mississauga Convention Centre** between 11AM – 3PM.